

40th Annual Report

Gymea Community Aid & Information Service



2013/2014

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Mission Statement and Objectives



MISSION

Gymea Community Aid & Information Service aims to reduce social isolation and celebrate diversity.

OBJECTIVES

- To provide an information, referral and advisory service to residents, with the aim of relieving the effects of alienation by identifying personal contacts, community organisations and focal points of friendship within the Gymea and surrounding districts.
- To facilitate community development and the establishment of services to alleviate hardship or need.
- To provide a general community service accessible to all people within Gymea and surrounding districts.
- To assist and relieve poverty, distress, suffering, destitution, misfortune, loneliness, helplessness and personal need.
- To give emergency aid and assistance to the residents of the Gymea district.



Thank you to our valued volunteers

Management Committee:

Hatice Ozcan
Helen Schuler
Helen Rosner
Linda Winner
Meredith Greer
Phillip Squires
Russell Barnes
Robin Gair
Rhonda BalzanBastow

Community Development Service:

Christine May
Jenny Church
Luz Tan
Norma Pereira
Susan Melbourne
Xia Bing

Front Desk/ Administration:

Cheryl Harte
Christina Clark
Faye Wherry
Joy Cook
Joy Salvetti
Karen Wheatley
Luz Tan
Lynne Manhire
Margaret Francis
Maria Thornton
Marie Diven
Mark Tatnell
Mien Ng
Norma Pereira
Pearleen Goh (Ngai)
Sharon Dove
Vania Olguin

Students:

Lisa Bova
Laura Mackay
Maksuda Khanom
Onaiza Riberio

Settlement Service :

Alicia Dematteis
Allyson Blake
Alyce Taylor
Amanda Budden
Anne Robinson
Apajok Biar
Bronwen Iferd
Cora Montoya
Elena Nikiforova
Elena Kravchenko
Elizabeth Corben
Ensieh Noorian
Gillian Minto
Graham Scott
Heather Clark
Irina Annenkova
Janet Stirling
Joan Wyman
Joan Pinto
Joyce Caesar
Judy Cameron
Judy Lumb
Kathryn Watkins
Kendall Barrett
Kerro Lam
Kumudini Powar
Lawrence McCarthy
Loga Rengasamudram
Luisa Morton
Lydia Clancy
Margaret Reid
Nicole Howard
Olena Kronivets
Santiago Pereyra
Sudha Natarajan
Usha Patel
Vivien Krepp
Wendy Keswick
Yolanda Pena

Home and Community Care Service:

Angela Kiorttzis
Annette Ng
Ashley Wei Chen
Danielle Purcell
Dick Massaar
Dorothea Oehma
Elaine Grimley
Gillian Muslic
Gillian Schuback
Jacqueline Shore
James Zhang
Jennifer Henderson
Jie Liu
Johanna Massaar
Joy Cook
Kumudini Powar
Loga Rengasamudram
Lynne Manhire
Maureen Clark
Mei Ling Wong
Olena Kronivets
Olivia Storrie
Patricia Coupland
Paula Douglas
Ray Lightfoot
Rosemary McKill
Ross Jones
Sandra Holczer
Susanne Masters
Susi Saul
Terry Cliff
Warren Kennaugh
Wee Lin Han
Yao Chen

President's Report

GYMEA COMMUNITY SERVICES

A very warm welcome to special guests representing our Funding Bodies and Sponsors, to our Clients, highly valued Managers, Staff, Volunteers and Members. This year marks the 40th anniversary of community contribution by GyMEA Community Aid & Information Service (GCAIS). For many years it has been our objective to reduce social isolation and to celebrate diversity in our community. I believe that the continuity of community service by our Organisation over so many years is a remarkable testament to the ongoing hard work and efforts of our Managers, supported by their team of part time and casual Staff, and some 100 Volunteers. And of course, I would like to recognise those who proceeded these wonderful people.

So this Annual General Meeting allows us to celebrate our highly talented Team who are focused and committed to fulfilling the visions and objectives of GCAIS. Their outstanding efforts and results impact positively on many members of our Community, and are to be applauded. Like many other organisations in the not-for-profit sector, GCAIS is facing uncertain times. It is becoming the preference of Government to fund larger more sustainable organisations. The funding bodies are looking for the best possible return on the funds they provide to the not for profit community sector. In particular, organisations within the HACC and disability sector are facing significant changes to how services will be funded in the future. The larger organisations in the not-for-profit sector can provide economies of scale and a more efficient administration, marketing and operational systems support for front line services. In response to these emerging changes, it has been decided to commence merger possibility discussions.

Preferred potential merger organisations have been identified for the merger discussions following a strategic review by a working party of Management Committee and Managers. It is the objective of both the Management Committee and Managers that any merger be with a mutually beneficial organisation or organisations that values and respects GCAIS, and operates with the same values, mission and ethics.

We will also have the utmost regard to the ensuring continuity of our programs, maintenance of our funding support and retention of Managers, Staff and Volunteers.

The Management Committee will progressively update our Managers as we progress forward.

Finally I extend

Sincere thanks to the Funding Bodies and Sponsors without which we would be unable to operate.

Appreciation to my fellow Management Committee members for the energy and time they have provided, and commitment to assisting the Organisation in achieving the best possible outcomes

A special thank you and best wishes to our retiring Members

This Meeting brings to conclusion my 2 year term serving as President of the Management Committee. Our Organisation is a very special and diversified community services group and for me the past 2 years, and proceeding years as a Committee Member has been an enlightening and privileged experience. Thank you so much for providing me with such an opportunity.

Russell Barnes

President, Management Committee

I took up the position of Treasurer for the financial year ended 30 June 2014 (FY14), and have been thoroughly impressed by the commitment of the Centre Managers to planning their annual budgets and ensuring they are fulfilling their program objectives with the available funding.

This is a balancing act that the Centre Managers are constantly conducting, to provide the best possible services for the grants provided. As the Treasurer, and more broadly in the Management Committee, we see how every dollar of expenditure is scrutinized by the Centre Managers to make sure it is spent effectively.

The impacts of this cost focus can be seen in the fact that expenses have decreased by 1% in FY14, even while revenues have increased by 5%. This has left the operating surplus and the net assets in a healthier position than at the end of FY13. The income increase is chiefly due to an increase in operating grants in FY14 and I would like to thank our key grant providers sincerely for their ongoing support for GCAIS's community services: Sutherland Shire Council, Department of Social Services; Community Relations Commission and Sutherland District Trade Union Club. We also receive funding from a wide range of other sources, which are too many to name in this report, but whose contribution ensures that we can continue to provide our services.

It is important to note, as has been flagged in previous Treasurer's reports while Balance Sheet indicates that we carry forward a surplus in funding, this does not indicate an actual cash surplus. All of these funds, where not statutory provisions, are earmarked for specific projects and could more accurately be described as funds received in advance.

One small improvement we have implemented this year on the Finance side is adding St George Bank to the list of banks used for term deposits (these are used to hold funding until expenditure is required for program purposes), in order to obtain higher interest rates on these term deposits. This has helped to lead to an improvement in interest income earned in FY14, which we can then expend on our community services.

On a personal side, I would like to thank our dedicated staff and volunteers for their efforts in FY14. In particular, I would like to thank Phillip Squires, the previous Treasurer, for his hard work as Treasurer for the previous two years and for leaving the role in an excellent shape – thanks Phil! As Treasurer, the main management staff member I interact with is Vera Au, who has continued to manage the Finance and Administration function in a very professional and methodical manner. Thanks for your hard work Vera.

The President has indicated in his report that we are currently in merger discussions with other local community organisations, in order to form a larger organisation that suits the size profile required to obtain future government grants, particularly in the HACC and disability sector. The merger discussions are ongoing, and are focused on being able to ensure the sustainability of the services that we offer to the Sutherland Shire. More news will follow on this front as it progresses.

Many thanks once again to the volunteers and staff at GCAIS for their contributions and support in FY14.

Helen Schuler
Treasurer, Management Committee

Migrant & Settlement Service Report

Service Summary

The Settlement Grants Program (SGP) provides support and settlement assistance to newly arrived migrants and refugees and humanitarian entrants who live in Sutherland Shire enabling them to become self-reliant community members who can participate equitably in Australian society. The SGP program has been funded by Department of Social Services.

The SGP has also had a critical role to play in building the capacity of grass roots community organisations and community members through community development initiatives and fostering community engagement in advocacy at forums and interagencies and various levels of government.

Individual casework and referral to clients provides them with knowledge and support to enable them to independently access a range of services, programs and opportunities during the settlement phase of five years. A total of 200 clients were provided with individual support with over 370 casework services on such issues as accommodation, material assistance, education, training, employment and health. Clients came from many countries including Egypt, China, Russian Federation, Nepal, Colombia and Iran.

Strong relationships have been developed across a broad range of service providers which enables GCAIS to access timely services for client, e.g. emergency relief, material and family support, health, trauma counselling and domestic violence services.

Information sessions and workshops On a variety of topics also facilitate the settlement process, covering such areas as the health, legal and education system and services,

Centrelink, children's services, fitness, gardening and Sydney walking tours. Over 65 sessions were conducted with 1050 participants. Mainstream services provide information sessions and workshops to settlement support groups e.g., The Sutherland Hospital has been responsible for many health sessions on a variety of topics and TAFE Outreach Gympie has designed courses specifically to meet emerging needs such as event management, gardening, fitness, nutrition and hospitality.

Settlement Support Groups are another avenue through which new migrants and emerging communities can address their identified settlement needs. They provide the vital link for new migrants to make cultural connections, develop social support networks, reduce isolation, promote integration with broader groups and services and enable mentoring of future community leaders. These groups have an important role to play in increasing social participation and assisting with feelings of inclusion and community participation as well as maintaining cultural identity during the settlement process. Groups include the Chinese Mothers Group, Spanish Speaking and Latin American Group, Dinka language class, Settlement Conversation classes, Indian Sub-Continent Mothers Group, Thai Mothers Groups and Spanish and Latin American



Settlement Conversation Classes
Excursion

The settlement group model provides a soft entry point for new settlers enabling them to develop cultural connections, encourages mutual support of old and new members and has a focus with the more established members to mentor and support new members and emerging community groups, e.g. Indian Sub-Continent Mothers Group and Thai Mothers Group. The groups also provide pathways for community members to develop leadership skills and participate in training as volunteers as well as advocating for their respective communities.

Given that there are small numbers from diverse communities settling in Sutherland Shire it is important that opportunities are available for them to connect together to develop social networks and make for cross cultural connections through joint activities. This year saw both the Russian Activity group and the Indian Sub-Continent Seniors group be absorbed into their respective community organisations, The Russian Union of the South and The Resourceful Australian and Indian Network. GCAIS had auspiced many projects for these groups and has provided mentoring and leadership activities over several years. Building on lessons learnt and with the support of emerging community leaders, GCAIS will expand its mentoring support to the Spanish and Thai communities during 2014-2015.

Youth Settlement Services have continued to be provided by GCAIS and have included a homework tutoring program and school holiday activities for young people from migrant and refugee backgrounds. The Homework tutoring program has been sustained through generous funding by GyMEA Tradies and a committed team of volunteer tutors. It has now expanded to provide one on one after school tutoring at the GyMEA Centre. With the support of the St George and Sutherland Refugee Support Group, a Tutoring Support program at Menai High School provides individual support to refugee students within the classroom. This model has enabled more students to benefit from the program as often travel and family commitments prevented them from staying after school. This program is to be piloted at Beverly Hills Intensive Language Centre with the support of St George Migrant Resource Centre (St George MRC)

A small amount of brokerage money has enabled up to 15 young people to access sports programs such as swimming lessons, fitness and soccer training, which in turn has had an impact on their confidence, self-esteem and social inclusion. School holiday programs such as ice skating, bike riding and general sports activities have also increased knowledge and skills for young people who have limited capacity to attend such programs. An open day at Cronulla Sharks stadium attended by 15 young people provided them with a rare opportunity for a personal encounter with team players. The Refugee Week soccer round robin was again sponsored by GCAIS and held at Sir Joseph Banks High School.

Current and ex-students from the Homework tutoring program have been mentored for volunteer and leadership roles within GCAIS and the wider community. They have been involved in a number of projects aimed at promoting social inclusion and advocating on refugee issues; e.g. "Everybody Comes from Somewhere" and the "Refugee Camp in My School" projects.

Highlights

Everybody Comes From Somewhere

This project aims to promote multiculturalism and celebrate cultural diversity in Sutherland Shire. This is a partnership project between GCAIS, Sutherland Shire Council and Inner South West Community Development Organisation (CDO), with funding received from the Community Relations Commission. Harmony Day Youth Cultural Ambassadors shared their personal stories as they shared their culture, customs and ancestry through a series of 8 short films. The films demonstrate the richness and benefits that different cultures bring to the community. A multimedia educational resource with accompanying activities has been developed to accompany the short films and will be distributed throughout schools in the Sutherland Shire. A short-film competition was run in partnership with local high-schools to provide an opportunity for additional cultural sharing and learning.

The Colourfest Short Film Festival at Cronulla Cinema on Harmony Day showcased some of the stories of the Cultural Ambassadors as well as the winning entries from the film competition.



Everybody Comes Somewhere

Refugee Camp In My School

A collaborative initiative between GCAIS, Menai High School, CDO and Sir Joseph Banks High School, funded by the Community Relations Commission, that provided leadership training for over 50 high school students to assist them to run an interactive refugee camp in their school. Project worker Kylie Tomalaris facilitated the development of the refugee camp concept into a reality by engaging students to guide other students through the camp.



Refugee Camp In My School

Heathcote and Sir Joseph Banks High Schools erected the simulated camp at their schools and invited neighbouring schools for an opportunity to gain some understanding of the difficulties that refugees and displaced persons face when they have been forced to leave their home. Students were provided with resource material and activities to complement the experience and participated in a film and poster competition debunking refugee myths. This project is being developed into a resource kit with accompanying resources and DVD and will be promoted to other schools for 2015. Student leaders report "It was interactive and engaging and generated discussions.... I am going to disseminate accurate information about refugees and advocate for them"

St George & Sutherland Refugee Support Group

A collaborative approach of about 20 local residents that provides practical support to refugees for a positive resettlement journey and promotes community awareness about refugees. The group runs independently with GCAIS, St George Migrant Resource Centre and CDO support. It is involved in the Refugee Tutoring program at Menai High School and Beverly Hills Intensive Language Centre. As part of its community awareness activities the group erected the simulated Refugee Camp at Engadine Town Square and Cronulla Mall for Refugee Week 2014.

Sutherland & St George Spanish Speaking & Latin American Network

Community members from Spanish speaking countries have formed the Spanish & Latin American Network which meets monthly to co-ordinate activities for the community. Activities have included the establishment of a community theatre group, a fortnightly activity group in Hurstville, yoga, computer classes, health information sessions and a weekly social group at Gynea. Members have taken on leadership roles within various activities and have participated in broader community activities such as the St George & Sutherland Settlement Forum, the

Sustainable Gardening program, Diwali festival and Sydney Alliance. Further leadership training and a Spanish and Latin American Festival is planned for March 2015. The Network is a partnership project funded by South East Sydney Local Health District Multicultural Health.

Emotional Health & Well Being Project for Coptic Community

As numbers of refugees from Egypt continue to rise, there has been a notable increase in clients accessing SGP casework services. Common issues are being identified – trauma, accommodation, need for material assistance and lack of knowledge of relevant health services. A partnership project with St George MRC targeting this group with support from South East Sydney Local Health District, has engaged a project worker Gigi Youssef to work with local community leaders and members to undertake a needs assessment of the Coptic community in Sutherland and St George regions. This in turn has resulted in the design of a Health and Wellbeing program, to deliver information sessions and workshops on topics such as healthy eating, fitness, stress management, diabetes and access to health services. A mental health training day was delivered to the priests and lay ministers to assist them with their work in their community. The project worker is collaborating with Medicare Local to deliver culturally appropriate information to health practitioners who are working with the Coptic community.

Sutherland Shire Art and Culture Network

A grant from Sutherland Council and Toyota has provided the foundations to support the development of the Sutherland Multicultural Arts & Culture Network that will facilitate the promotion of cultural skills and promote cultural diversity within Sutherland Shire. It aims to also create a sustainable network, including a directory showcasing cultural arts, music, dance and food, and can hopefully generate employment initiatives for new migrants. Mentoring and training opportunities have been provided as well as training in promotion, business establishment and event management. Members have participated in community events such as Sutherland Fiesta, Harmony Day, Russian and Chinese festivals, Diwali, and Migrant Information Day.

Capacity Building , Mentoring and Employment

GCAIS provides support and development for a large team of volunteers from a variety of backgrounds, who add value to the project by increasing the scope and cost effectiveness of the SGP. Volunteers work and provide support in many areas; English class, tutoring program, settlement group leaders, administrative support, bus driving and child care. Volunteering provides opportunities for new migrants to develop and improve their leadership, organisational and administrative skills, and receive relevant training with Australian workplace experience, all of which enhances their employability options.

GCAIS worked with the South Sudanese community in Sutherland Shire to establish Dinka language classes, run by volunteer teachers. Young people from the homework tutoring program have stepped up to take on youth leadership roles within their community . GCAIS has supported them to link with other Sudanese young people across Australia to establish South Sudan Voice of Salvation Inc, an organisation to fundraise for victims of civil war in South Sudan and to also raise awareness of youth issues here in Australia. Support has been provided to assist with the establishment of this organisation with training and community development advice. A fundraising event held in Caringbah attracted over 200 participants and the group has received significant media coverage. Members have been involved in Refugee Week activities; "Everybody comes from Somewhere" and "Refugee Camp in My School Project".

GCAIS has been collaborating on an employment working party to facilitate the Job Skills Day for migrant job seekers , to be held at St George TAFE in November 2014. The day will include presentations and help desks on resume writing, interview tips, workplace rights as well as information stalls on job seeker services and specialist support services. The day aims to increase the knowledge and ability of job seekers to access mainstream employment and training opportunities and improve their pathway to employment.

CALD Seniors Gardening & Fitness Program

The program engaged 20 seniors from Culturally & Linguistically Diverse (CALD) backgrounds from the Indian Sub Continent, South America, Italy, China and the Russian Federation in fitness and gardening courses. This included eight weeks of Tai Chi, six week of gentle exercise class and a nine week gardening course for small spaces. It provided participants with an opportunity to mix with diverse cultural groups and visit community gardens and parks across the region. Participants were encouraged to join local garden groups and access Council services. Social outings provided knowledge of mainstream leisure activities and enabled members to participate independently in community activities. Participants are keen to become involved in more community garden initiatives at the Centre.



Gardening Project Excursion

Collaborative Approach and Advocacy

The Migrant & Settlement Service has strong working relationships across the region and has developed partnerships with many organisations and government agencies which facilitates effective delivery of targeted services to meet emerging community needs of newly arrived migrants and humanitarian entrants. Networking and working collaboratively with a range of service providers is essential for developing sustainable projects and activities and considerably expands the scope and capacity of the SGP project.

Through these working relationships, the SGP project also provides opportunities for information exchange and professional development, which enhances service providers' ability to provide culturally competent services. 2013-14 has seen the consolidation of the weekly St George and Sutherland E-newsletter SGS News which provides an on line information exchange for human services within St George and Sutherland region. With over 1500 subscribers the SGS news has streamlined the exchange of information and provided a invaluable resource for both workers and community members. GCAIS has an active role within the working party which is now focused on sustainability and training initiatives for the future.

GCAIS is responsible for the convening and resourcing of the monthly Sutherland Shire Multicultural Network (SSMN) which aims to build multi agency capacity and collaborative capabilities. The SSMN includes monthly guest speakers, information and training exchange and has an advocacy focus. Training for the SSMN has included child protection issues when working with refugee and migrant families, family violence provision and immigration rights, and working with young people from refugee backgrounds.

The SSMN was critically involved in advocating for the maintenance within Sydney Institute of TAFE of the Institute Multicultural Education Coordinators. Whilst these positions were not maintained, the SSMN has continued to actively work with the new Multicultural Engagement Managers to ensure the needs of the local TAFE students and community continue to be heard. The SSMN will work with Sydney Alliance to advocate for the need for a Multicultural Police Liaison Officer for the Sutherland area. Attendance at regional, metropolitan and State forums enables local issues to be advocated for on a broader level; this includes the South East Sydney Local Health District (SESLHD) the SESLHD Refugee Health Coordination Group, St George & Sutherland Diversity Health Committee, Community Relations Commission, Settlement Services Consultation, and the Settlement Service Providers Forum. Attendance at the Federation of Ethnic Communities Council conference in October, enabled GCAIS to participate in the national conversation on

current settlement and multicultural issues and policies, as well it providing excellent networking opportunities.

Future Directions

Recent changes to Federal Government funding of community programs has resulted in changes to the funding of settlement services nationally. GCAIS is awaiting the completion of the assessment round to see if it has been successful in being selected to continue to provide settlement services for 2015 and beyond.

Notwithstanding this current uncertainty, GCAIS will continue to build upon its strong history of settlement service provision within Sutherland Shire and continue to work with new migrants and refugees as they settle in their new country. Based on needs identified in community consultations, GCAIS will also work with women from Thai backgrounds to access health services and consolidate a parenting support group and in the coming year continue to work with members of the Coptic community to support Egyptian refugees with their settlement needs.

Acknowledgements

As always thank you to the many volunteers who work tirelessly and enthusiastically across all projects and have an unbridled commitment to the work that they do. The ongoing support from community members, colleagues and organisations throughout the year is to be highlighted as a collaborative approach most certainly maintains a solution focused strength based approach that is well connected into the community.

The SGP advisory committee comprising representatives from Sutherland Shire Council, the Department of Social Services and The Sutherland Hospital, gives direction and guidance to the SGP, as do the working parties and colleagues who support the range of projects that make up the work of GCAIS Migrant and Settlement Services.

Finally thank you to the GCAIS team, staff and management for their commitment, professionalism and everyday support and encouragement.

Jenny Grey
Migrant Services Manager

THANK YOU TO OUR FUNDING BODY AND SUPPORTERS

Funding Body

Department of Social Services

Project Funding

Sutherland Shire Council & Toyota
Sustainability Grant
South East Sydney Local Health District,
Multicultural Health
Department of Industry
Community Relations Commission For a
Multicultural NSW
Clubs NSW – Gympie Tradies

Gymea Home and Community Care Service (HACC)



From the commencement of the new Federal Liberal Government taking Office, Gymea Home and Community Care Service was no longer funded by the Dept. of Health and Ageing. We have now become part of a much larger Commonwealth Government Dept. known as Social Services.

The Commonwealth HACC Program still provides funding for Services which support frail older people and their carers, who live in the community and whose capacity for independent living is at risk, or who are at risk of premature or inappropriate admission to long term residential care.

My report briefly outlines the activity highlights of our 3 HACC Services for 2013/2014:

NEIGHBOUR AID / SOCIAL SUPPORT.

The aim of Social Support is to maximise an individual's ability to continue to live independently at home and assist in meeting the person's need for social contact. Social Support is either provided in the client's home, or in small client focused groups. Our groups and the activities they provide are determined by the interests and abilities of our Clients. They include :

Assisted Shopping:

This Service heavily relies on volunteers. We provide an individually supported client shopping Service on a minibus, that transports up to 11 clients. Offered fortnightly, alternate Tuesdays and Thursdays.

Thank you to volunteers Pat Coupland and especially Terry Cliff for his professional leadership of a Tuesday.

Volunteers still assist Clients on an individual basis if the Client is living with more complex needs.

Social Support Gathering Groups.

Chinese High Needs Social Support Activity Group :

These participants enjoy a range of culturally appropriate activities and outings.

Vision Impairment Group:

This group has attendees that cover a range of ages. Activities are tailored to the needs and interests of people who have a vision impairment. Some of these activities included Art therapy, the 'talking ball' and trivia. Guests include a speaker from QUANTUM, a supplier of visual aids.

Knitting Group :

HACC clients meet fortnightly to knit squares and sew into blankets to be sent to those living in poverty in Australia and overseas.

Chronic Fatigue Support Group:

A self-help group that meets on a monthly basis. We are the only group that deals with these issues facilitated in the Shire for Clients to access.

Mahjong Group:

This complex game stimulates memory and cognition. Meeting each Saturday at Caringbah Tradies and staffed by our Mahjong teacher Lena Liu, John Au and volunteer James Zhang. From July 2014 this Group became peer-led. We sadly farewell Lena, who will be embarking on her career in Social work.

Senior Men's Discussion Group:

Still growing in numbers this is another monthly discussion Group whose members also enjoy educational guest speakers such as a rep. from RSPCA, and from COTA speaking about the 'Mate to Mate' Program. Outings include Bunnings, and whale watching at Kurnell. We plan to offer this Group on a bi-monthly basis in the new financial year if this arrangement is what the Men would like to see eventuate.

Gymea Tradies previously helped us to subsidise these Groups through the free use of a small bus that belonged to the Club. From the beginning of 2014 Tradies' Committee decided to discontinue this arrangement, forcing us to seek alternate transport that we now pay for at market rate.

Service Highlights.

Staff Training and Development Days:

This financial year's Staff Training and Development days were held on October 24th 2013 and April 29th 2014. Some of the topics covered were as follows :

'Future of HACC' update, Introducing Clients to technology, Client surveys and Care Plans, Scenarios dealing with Behaviours of Concern, self care for Workers. New policies included `Strategies to adopt when a client does not respond to a scheduled visit and an amended Bus Trip Policy. This Policy gives greater emphasis to Worker WH&S.



Neighbour Aid Service Statistics for 2013/2014.

Information and referral, counselling,
monitoring and Care Coordination:
APPROX. 750hrs -plus Phonecalls.
HACC Staff = 13 part time Staff

STAFF MEMBERS - Social Support Programme

Angela Roberto	Vera Au
Kylie George	Janet Brown
Lena Liu	John Au
Laura Mackay	

AGED CENTRE - BASED ACTIVITY SERVICES REPORT

SUTHERLAND SHIRE AGED CENTRE BASED ACTIVITY GROUP

Based at Miranda Community Centre and
providing Day Programs of a Monday and
Wednesday to a number of frail, aged clients.

All of our Centre Based Activity Groups (a
title we prefer to "Day Care") operate on the
principle of Client wellness and enablement.
This is mandatory for all HACC funded
Services.

The following are our dedicated team
members of Aged Centre-Based Activities
Project :

SUTHERLAND SHIRE AGED CENTRE BASED GROUP LEADER:

Sonia Markoff

ASSISTANT GROUP LEADER :

Carol Cosham

TRANSPORT ATTENDANT:

Cheryl Harte (Until December 2013)

VOLUNTEERS

Rosemary McKill, Jacky Shore, Gillian Muslic,
Jennifer Henderson, Johanna Massaar, Joy
Cook and Pat Coupland. Susi Saul as
Assistant Transport Attendant.

STAFF CHANGES- 2013/2014

It has been a very busy year in our Aged/
HACC Centre Based Activity Services Project
owing to staff absences.

In April of this year Carol, our Groups'
Assistant, took a break from duties of 9
weeks to travel overseas. Kylie, our Social
Support Coordinator, went on Maternity
Leave from the end of June. In May, on a
sadder note, Sonia our group Leader broke
her hip whilst at home. We do not anticipate
her return until later in the calendar year.

Another issue of concern this year has been
a shortage of available drivers from
Community Transport to perform our Monday
and Wednesday bus run. We have had to
recruit our own drivers and arrange rosters,
a very time consuming addition to our
overstretched workload.

MULTICULTURAL SOCIAL ACTIVITIES GROUPS

The following are the members of our
hardworking team, who offer varied and
stimulating Culturally specific activities, outings
and meals to their Clients. We now offer
groups for 5 CALD community groups.

CHINESE GROUP LEADER :

Kerro Lam

TRANSPORT ATTENDANT/GROUP ASSISTANT: John Au

VOLUNTEERS: Lin Han, Annette Ng

GREEK GROUP LEADER :

Mary Antoniou

VOLUNTEERS:

Angela Kiourtsis, Dorothea Oehma

ITALIAN GROUP LEADER : Trinidad Montalvo

VOLUNTEERS:

Paula Douglas, Susie Saul

MULTICULTURAL GROUP LEADER:

Trinidad Montalvo

VOLUNTEERS:

Luz Tan, Susie Saul

INDIAN SUB-CONTINENT GROUP:

This is a new group as from this financial year.

VOLUNTEER FACILITATORS:

Loga Rengasamudram and Kumar Powar



BUS DRIVER/ CARE ATTENDANT:

Goce Bogdanoski

STUDENT PLACEMENT WORKER:

Laura Mackay



VOLUNTEERS

Thank you to all of our volunteers who either work with Groups, or assist clients with individual Social Support. Your gift of time and dedication is appreciated.

Thanks must be extended to the members of our Volunteer Management Committee. They have had an extremely busy year assisting staff to face the challenges brought about by the HACC Transition and Services faced with a greater competitive environment. As of August 2013 the Front Desk Volunteers have been managed by HACC Volunteer Coordinator, previously managed under Community Development. This group of volunteers deserve praise for their skill in greeting visitors to the Centre, dealing with enquiries from the public and forwarding the multitude of diverse phone calls they receive every day to the appropriate staff member.

Angela Roberto, our HACC Volunteer Coordinator produces an informative and entertaining Newsletter each quarter. Angela also provides Clients with Newsletters filled with information and education. With her role dedicated to the training, recruitment and general welfare of Volunteers, our Volunteer shortage has diminished this financial year.

Regular Volunteer meetings are provided to assess training needs, issues and expectations. Volunteers now have individual roles, and are expected to wear their photo I.D. whilst on duty. A recent, well received training day was on the topic of 'Providing Culturally Responsive Service'.

Angela organises several Volunteer Appreciation days annually for all Volunteers in our Centre, to give official recognition and thanks from the staff and Management Committee. Vera Au provides Angela with support in her role through volunteer orientation, assistance with Training and I.D.



DEVELOPMENT AND NETWORKING

This financial year we continued to have meetings with Loftus TAFE in relation to our placement and Supervision of students within our HACC Program.

Meetings and Networking continued with the Sutherland Shire Neighbour Aid Network, the Community Care Forum and the Sutherland Shire Council.

ACKNOWLEDGEMENTS

Thank you to my colleagues at G.C.A.I.S for their support and friendship throughout the year.

Thank you to our Funding Body :
Commonwealth Dept. of Social Services.

The Future: 2014-2015 financial year and beyond

As Government support for community based aged care has grown it has led to an increasingly complex and diverse set of programmes and funding arrangements. This has resulted in a fragmented system which is

difficult for clients to navigate and unnecessarily complex for providers to operate within. Added to this is that the number of people aged 85 and over is projected to more than quadruple by 2050, increasing from 0.4 million to 1.8 million.

From July 1 2015 the HACC programme will transition into the Commonwealth Home Support Programme. The CHSP aims to be one consolidated Programme providing support. All clients requiring aged Care services will be required to access through My Aged Care, the new standardised National screening process. A face to face assessor will be arranged to visit and develop a support plan for the Client. They will then be referred to the appropriate Care provider.

Clients with higher needs will be referred to Home Care package providers.

A nationally consistent fees Policy will be introduced from July 1 2015. This will mean a fairer system where clients of similar means will pay consistent fees.

What does this mean for our future?

Our Funding Agreement expires with the Commonwealth on June 30 2015. As yet we have not been given any instruction on transferring Client records to another provider who will be the new provider of our Services. We do not know how Services will be funded, but a guess would be through the new Commonwealth DSS Grant process.

Government would much rather work with larger Organisations who provide a whole range of Services. Most of the new Funding that we did also apply for in the 2013 funding round went to really large organisations such as Catholicare, Alliance Health, Navitas and Bupa, organisations that also have a lot of capital behind them.

What can we do ?

In order to strengthen our position as a small organisation we are looking at merging with other service providers with a similar philosophy. This will hopefully provide economies of scale and assist us to survive in this new era of greater contestability between providers.

JANET BROWN
Home and Community Care Service Manager

2013/2014

Volunteers (Includes Management Committee Members and Front Desk Volunteers)

54

Average total number of clients: (as of June 30)

*Neighbour Aid (Social Support)

Clients

65

Hours of Service (includes Care Coordination)

4785

Average Multicultural Aged Daycare

Clients (includes care coordination)

62

Hours of Service

8778

Transport/Trips

2998

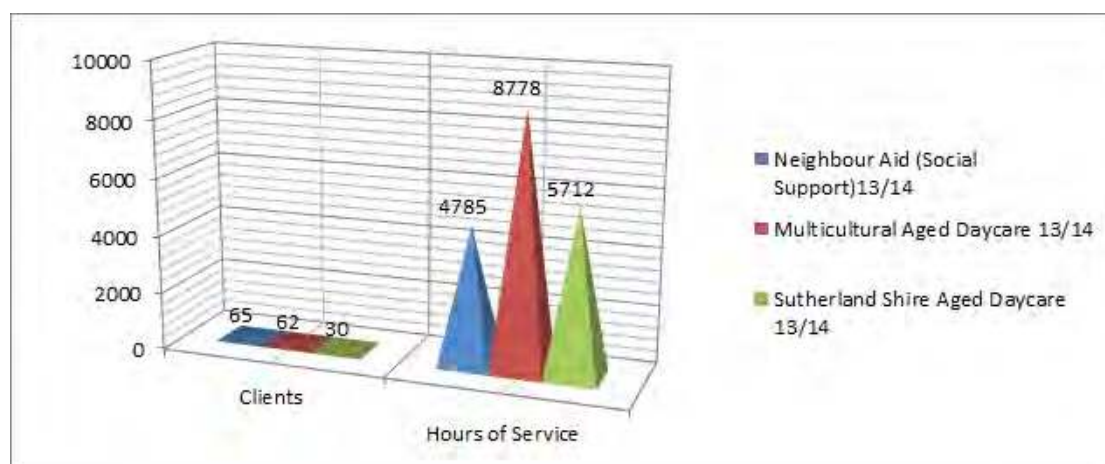
*Average Sutherland Shire Aged Daycare

Clients

30

Hours of Service (includes transport and care coordination)

5712



SUMMARY

Country of Birth –2013/2014

Australia	79
Colombia	1
Cyprus	2
Egypt	2
Greece	15
India	4
South Africa	1
Others	5

China (excl. SARS & Taiwan)	20
Croatia	1
Czech Republic	1
England	4
Hong Kong (SAR of China)	4
Italy	16
Spain	1
Germany	1

Source of Referrals

Public Hospitals	45 %
Self	20 %
Relative or Friend	20 %
Other Community Care Agency	15 %

Gender

Female	149
Male	32

The Community Development Service is funded for 21-hours per week by Sutherland Shire Council to undertake research to identify community needs and then implement initiatives or develop resources in collaboration with other local services, to meet these identified needs.

The community work undertaken over the past twelve months has been extensive and diverse. Outlined below are the key achievements of 2013-2014:



It's OK to Talk About Suicide Walk 2014



Heads Up Event

Consultation

During 2013-14, our Community Development Manager's focus was on creating working partnerships with other local services to highlight and address mental health issues in the community. This was done through actively participating in the following local Interagencies, Forums and National Government initiatives:

- Sutherland Child & Family Interagency
- St George & Sutherland Shire Interagency, including being a member of the Steering Committee
- Sutherland Youth Interagency
- CDO Regional Managers Forum
- Generalist Sutherland Shire Interagency
- Gymea Chamber of Commerce
- Sutherland Parenting Forum

In addition to these ongoing consultations, the Community Development Manager was asked to attend the 'Framing Sustainability in the Workplace' training on behalf of Sutherland Shire Council.

Collaborative Community Projects:

The following community projects were carried out in collaboration with other local services based on identified needs.

'It's OK to Talk About Suicide' Community Suicide Prevention Awareness Walk Sept 2013

The walk, which was initiated in 2012 by the Community Development Manager, was held during World Suicide Awareness Week, in Cronulla. The event supported LifeLine's "Out of the Shadows into the Light" initiative. The objective of the event was to raise awareness around suicide prevention and local support services that exist. The number of walk participants doubled from the previous year with approximately 40 community members participating. The positive feedback received has meant that this is now an annual event which is held in collaboration with Southern Community Welfare.

'Kindness Little Acts, Big Impacts' World Mental Health Month Forum Oct 2013

The 2013 Mental Health Expo was held at Cronulla Centre Stage and was organised by a working party established by the Community Development Manager. The working party was made up of a number of local services, including AfterCare, ReConnect, Neami, Sutherland Shire Council, Caringbah Hub, Project Youth and Sutherland Hospital Mental Health Team. As an annual event, its objective is to raise awareness, educate and reduce stigma associated with mental illness within the Shire. The Expo was a great success with 32 stall holders, and 8 guest presenters including bands, yoga presentations, consumer talks, choir presentation and healthy living talks.

'Thriving As A Single Mother' Program 2014

In 2013, the Community Development Manager was successful in receiving Council funds to establish a program to support single mothers living in the Sutherland Shire

who are struggling to cope with life and are at risk of mental illness. The program consists of 14 structured workshops presented by expert guest speakers from local and Government support services, and also facilitated support group sessions giving participants the opportunity to reflect, discuss and support each other. The program is scheduled for completion early 2015. Feedback from group members has been very positive, with a number of participants entering the workforce and/or taking up part-time study. A qualitative QoL Assessment was made at the commencement of the project and will be redone at its conclusion.

Sutherland Shire 'Schools & Services Forum' March 2014

The Forum, which was established in 2012 by Sutherland Shire Council, was focused on promoting the well-being of local students by supporting teachers. It showcased services available throughout the Sutherland Shire and provided a rare opportunity for schools and community services to engage face-to-face and identify relevant issues that need to be addressed. The forum was coordinated by Sutherland Council with the support and input of local community services, including GCAIS as a member of the working party.

'Understanding Domestic Violence' GP Education Workshop May 2014

Late 2013, the Community Development Manager established a working party to increase GP education in relation to domestic violence. The objective of the project was to raise awareness and to educate local GPs regarding strategies on how to identify, support and refer individuals living in domestic violence situations. The project was a collaborative project between a number of local services, including GCAIS, Caringbah Women's Health Service, Sutherland Shire Family Service, South East Local Area Health Service and South Eastern Sydney Medicare Local. Both St George and Sutherland Shire GPs attended the evening session with positive feedback being received.

High School 'Heads Up' Mental Health Forum May 2014

The one-day forum's objective was to raise awareness, educate and support high school students and teachers in relation to mental illness through the creation of school projects and initiatives. Approximately 100 teachers and Year 9 students from 16 local high schools participated in the event. The forum was coordinated by Sutherland Business Education Network with the support and input of local community services, including GCAIS as a member of the working party.

High Schools 'Heads Up Schools Follow-up Project' 2014

One of the objectives of the 'Heads Up' forum was to ensure that each participating high school left the forum with a specific idea on how they could increase awareness of mental health issues within their school community. The Community Development Manager liaised and supported a number of local high schools in clarifying and implementing their mental health project ideas. This initiative allowed for closer collaboration and liaison between schools and community services. These schools were then given the opportunity to present their projects to the general public during the 2014 Oct World Mental Health Sutherland Shire Healthy Minds Seminar and Expo.

'Sutherland Shire Primary School Childrens' Needs' Scoping Project 2014

In late 2013, the Community Development Manager received permission from the Department of Education to carry out the school research project. The project was focused on determining the issues facing young children under the age of 8 who are living in Sutherland Shire. The project also aimed to increase awareness of, and communication between preschools, primary schools, OOSH services, parents and local community support services. The study findings, once complete will provide valuable evidence-based information that can then be used for obtaining funding to implement initiatives and programs to meet the needs identified. Due to the lack of time, resources and funds, the project is currently on hold.

Sutherland Shire Mental HealthCare Services Card

To meet the need for easy-to-access information on local mental health services, a pocket-size card listing all local mental health services was developed by the Community Development Manager in 2012 and distributed throughout local schools and community services. Due to the high demand, the card was updated in June 2013 with Sutherland Council funding the printing costs.

Love Bites High School Program

Love Bites is a school-based Domestic & Family Violence and Sexual Assault prevention program initiated and managed by Sutherland Shire Family Services. The program is run twice a term in local Shire high schools for Year 10 students. It is a collaboration between a number of local community services, including GCAIS, with the Community Development Manager assisting as a program workshop facilitator each school term.

Adult Survivors of Childhood Abuse Support Group

Due to the current Royal Commission, the Community Development Manager was asked by Sutherland Shire Council to investigate the option of an 'Adult Survivors of Childhood Abuse Support Group' within the Shire and see what currently exists in Sydney. Interrelate Caringbah successfully applied and received Government funds to establish relevant support services to address this issue.

Centre Activities & Initiatives

In addition to external community development activities, our Community Development Manager continues to grow and support the following Centre activities:

Anxiety & Depression Self-Help Support Group

In 2014, members of the group decided to disband due to the fact that most were moving into full-time employment or study. It has been a joy supporting the group members and see them moving on towards new initiatives.

Computer Classes

Our computer classes which are run by highly skilled volunteers are always in great demand. Due to feedback from workshop participants, personalised one-on-one 6-week computer classes were introduced late last year. These have been an amazing success with spots filling within a few days. Four workshops are held throughout the year coinciding with school terms. A small fee is charged to cover administrative costs.

Diabetes Needle Collection Service

Our Centre continued to be a collection point for used Diabetic Needles, with our collections increasing dramatically over the past 12 month period.

GCAIS Website

This GCAIS website is updated and managed by the Community Development Manager.

Resources

'Sutherland Shire Mental Health Initiatives' Webpage

The Community Development Manager established the 'Sutherland Shire Mental Health Initiatives' webpage on the GCAIS website, with the objective of creating a one-stop-shop for everything related to mental health in the Shire. The page lists mental health programs, events, resources and services available in the Shire.

'Latest Mental Health News' Webpage

The 'Latest Mental Health News' webpage was established by the Community Development Manager to keep local residents and service providers up-to-date with what is making news in Australia in relation to mental health.

Challenges and Future Directions

The challenges faced by the Community Development Program are the same as those faced across the board by all local services, and that is doing more with dwindling budgets, resources and reducing funds to cover staff hours and salaries.

Acknowledgements

I would like to give a heartfelt thank you to the wonderful volunteers that I have worked with throughout the past 12 months. Everything that has been achieved would not have been possible without their contribution. Finally thank you to the GCAIS team, staff and management for their support.

Rosanna Commisso
Community Development Manager

THANK YOU TO OUR FUNDING BODIES AND SUPPORTERS:
Sutherland Shire Council
Clubs NSW – GyMEA Tradies

**GYMEA COMMUNITY AID & INFORMATION
SERVICE INCORPORATED**

ABN 88 163 479 302

**FINANCIAL STATEMENTS FOR THE YEAR
ENDED 30TH JUNE 2014**

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED

ABN 88 163 479 302

Statement By Management Committee

In the opinion of the Managing Committee the accompanying accounts:

- a) Comply with Australian Accounting Standards and the Associations Incorporation (NSW) Act; and
- b) Give a true and fair view of the financial position of Gynea Community Aid & Information Service Incorporated as at 30th June 2014 and the performance of the year ended on that date;
- c) The provisions of the Charitable Fundraising Act and the conditions attached to the Authority to Fundraise have been complied with;
- d) Internal Controls exercised are appropriate and effective in accounting for all income received and applied from any fundraising appeals.
- e) In the committee's opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Managing Committee and is signed for and on behalf of the Committee by:


.....

President
.....

Dated: This *21st* day of *October*, 2014

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
INCOME STATEMENT
YEAR ENDED 30TH JUNE 2014

	NOTE	2014 \$	2013 \$
INCOME			
Revenues from Operating Activities	7	689,496	658,340
TOTAL INCOME		<u>689,496</u>	<u>658,340</u>
EXPENSE			
Administration Expenses	7	(82,450)	(88,708)
Employment Expenses	7	(473,159)	(465,403)
Other Expenditure	7	(95,732)	(104,014)
TOTAL EXPENSES		<u>(651,341)</u>	<u>(658,125)</u>
OPERATING SURPLUS FOR THE YEAR		<u>\$ 38,155</u>	<u>\$ 215</u>
TRANSFERS TO (FROM) RESERVES			
Transfer to (from) Future Program Costs		-	(9,100)
Transfer from Reserves		23,092	14,713
Prior Period Adjustment		-	1,500
Transfer to (from) Provision for Risk Management		(5,563)	-
Transfer to (from) Photocopier Leasing Liability		(3,160)	-
Transfer to (from) Other Job Projects		-	(1,889)
Transfer to (from) Provision for Wages		(8,000)	(10,785)
Transfer to (from) Reserve Program Costs		<u>(4,174)</u>	<u>(3,206)</u>
		<u>2,195</u>	<u>(8,767)</u>
OPERATING SURPLUS (DEFICIT)AFTER TRANSFERS TO RESERVES		<u><u>\$ 40,350</u></u>	<u><u>\$ (8,552)</u></u>

These accounts are to be read in conjunction with the notes attached

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
BALANCE SHEET AS AT 30TH JUNE 2014

	NOTE	2014 \$	2013 \$
CURRENT ASSETS			
Cash Assets	2	225,029	197,531
Receivables	3	<u>5,323</u>	<u>22,968</u>
TOTAL CURRENT ASSETS		<u>230,352</u>	<u>220,499</u>
TOTAL ASSETS		<u>230,352</u>	<u>220,499</u>
CURRENT LIABILITIES			
Payables	4	16,498	23,665
Provisions	5	72,559	78,225
Subsidies in Advance		<u>4,318</u>	<u>29,308</u>
Total Current Liabilities		<u>93,375</u>	<u>131,198</u>
NON-CURRENT LIABILITIES			
Provisions	6	<u>49,201</u>	<u>41,875</u>
Total Non-current Liabilities		<u>49,201</u>	<u>41,875</u>
TOTAL LIABILITIES		<u>142,576</u>	<u>173,073</u>
NET ASSETS		<u><u>\$ 87,776</u></u>	<u><u>\$ 47,426</u></u>
ACCUMULATED FUNDS			
Accumulated Funds beginning of the Year		45,372	53,924
Asset Replacement Reserve		165	165
Transfers from (to) Reserves		2,195	(8,767)
Reserve for Program Cost		1,889	1,889
Surplus (Deficit) for the Year		<u>38,155</u>	<u>215</u>
TOTAL FUNDS		<u><u>\$ 87,776</u></u>	<u><u>\$ 47,426</u></u>

These accounts are to be read in conjunction with the notes attached

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
CASH FLOW STATEMENT FOR THE YEAR ENDED
30TH JUNE 2014

	2014	2013
Inflow of Funds from Operations		
Subsidies and Grants	564,857	517,844
Donations, Fundraising, Interest	16,734	14,312
Client Contributions	34,743	38,302
Other	65,817	62,550
	<u>682,151</u>	<u>633,008</u>
Outflow of funds from operations		
Payments to Employees, Suppliers and for Projects	<u>(654,653)</u>	<u>(629,907)</u>
Net Inflow / (Outflow) of Funds from Operations	27,498	3,101
Outflow of Funds from Investing Activities		
Transfer to Term Deposits	<u>(150,839)</u>	<u>-</u>
Total Cash Inflows / (Outflows)	(123,341)	3,101
Cash at the beginning of the year	<u>197,531</u>	<u>194,430</u>
Cash at the end of the year	<u>74,190</u>	<u>197,531</u>
RECONCILIATION OF OPERATING SURPLUS / (DEFICIT) TO OPERATING CASH FLOW		
	\$	\$
Operating Surplus / (Deficit)	38,155	215
(Increase) Decrease in Receivables	17,645	(22,615)
Increase (Decrease) in Subsidies in Advance	(24,990)	(2,717)
Increase (Decrease) in Provisions	3,855	28,020
Increase (Decrease) in Payables	<u>(7,167)</u>	<u>198</u>
Net cash from Operations	<u>27,498</u>	<u>3,101</u>
RECONCILIATION OF CASH		
Operating Account	(29,968)	70,527
Cash on Deposit	103,033	125,979
Petty Cash	<u>1,125</u>	<u>1,025</u>
Total Cash	<u>\$ 74,190</u>	<u>\$ 197,531</u>

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30TH JUNE 2014

NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a special purpose report that has been prepared in accordance with Australian Accounting Standards and the requirements of the Associations Incorporations Act (NSW).

a) Basis of Accounting

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. All revenues and expenses are stated net of the amount of GST.

b) Employee Entitlements

Provision has been made this year for the Associations liability for employee entitlements arising from services rendered by employees to balance date. Provision is made for annual leave and long service leave based on current award rates of pay. Contributions are also made to an employer superannuation fund and are charged as expenses when incurred. The Management Committee have decided to provide for employee redundancy in the event of positions becoming redundant due to reduced funding for services.

c) Status

The Association has been endorsed as an Income Tax Exempt Charity and a Deductible Gift Recipient by the Australian Taxation Office. As such it is considered to be a Public Benevolent Institution under Subdivision 30-B of the Income Tax Assessment Act.

d) Plant and Equipment

Items of Plant and equipment are expensed in the year that they are incurred.

d) Grants Carried Forward

Grants or subsidies which relate to the following year are carried forward as a liability on the balance sheet and will be expended in the 2015 year.

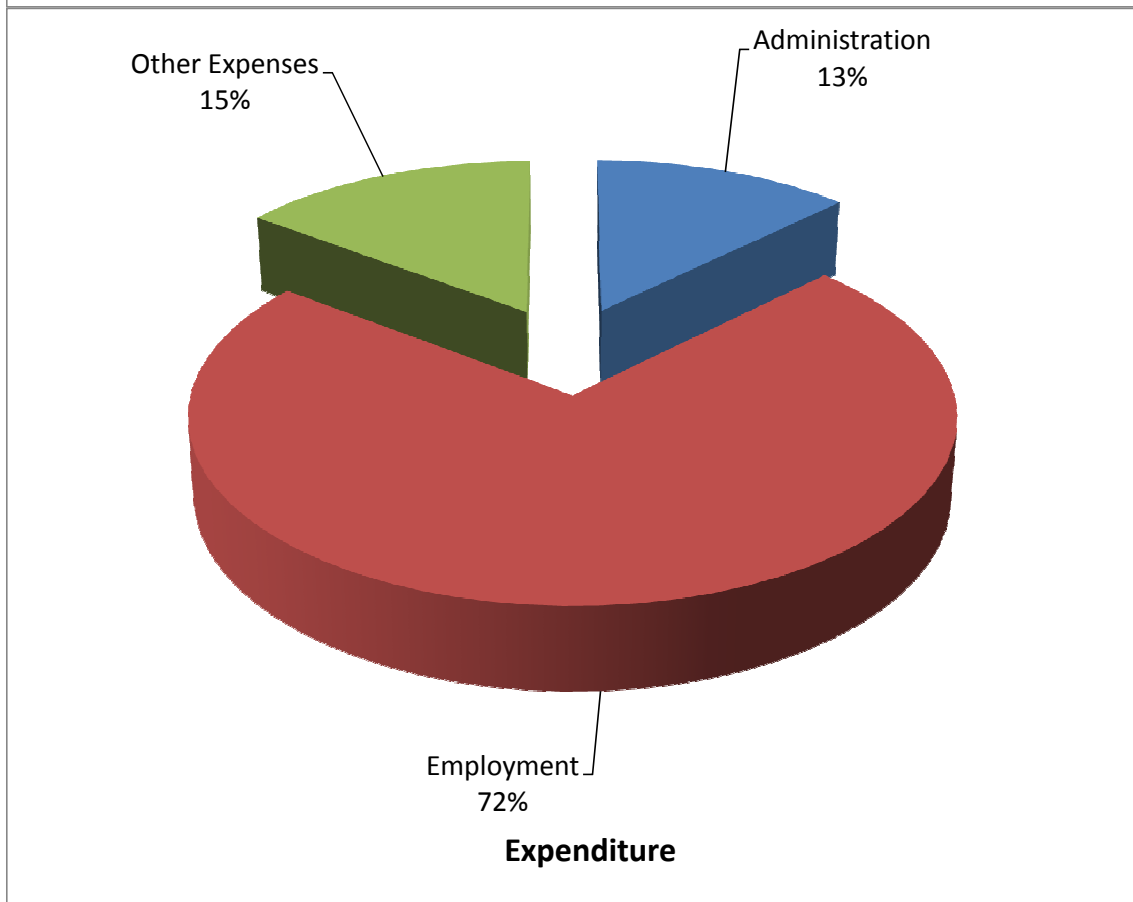
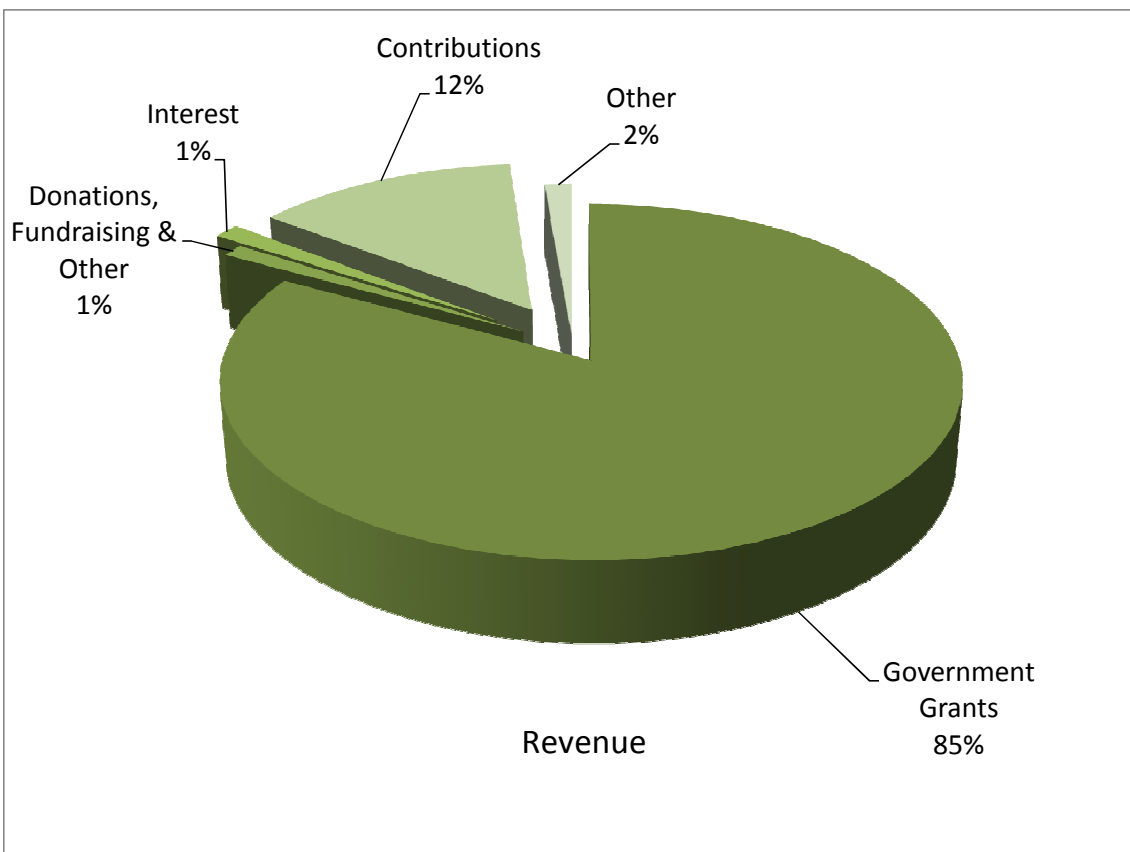
GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30TH JUNE 2014

	2014 \$	2013 \$
NOTE 2 CASH ASSETS		
Cash on Hand	1,125	1,025
Operating Account - CBA	(29,968)	70,527
Power Saver Account - CBA	103,033	125,979
Term Deposits - St George	150,839	-
	<u>\$ 225,029</u>	<u>\$ 197,531</u>
NOTE 3 RECEIVABLES		
Accounts Receivable	3,970	22,615
Deposits	1,353	353
	<u>\$ 5,323</u>	<u>\$ 22,968</u>
NOTE 4 PAYABLES		
Accounts Payable	5,846	7,686
GST Payable	10,652	15,979
	<u>\$ 16,498</u>	<u>\$ 23,665</u>
NOTE 5 PROVISIONS - CURRENT		
Provision for Annual Leave	36,389	39,136
Provision for Wages	8,000	10,785
Provision for Program Cost	4,854	12,986
Provision for Sick Leave	7,738	5,303
Provision for Redundancy & Risk Manageemnt	15,578	10,015
	<u>\$ 72,559</u>	<u>\$ 78,225</u>
NOTE 6 PROVISIONS - NON-CURRENT		
Provision for Long Service Leave	<u>49,201</u>	<u>41,875</u>

GYMEA COMMUNITY AID & INFORMATION SERVICE INCORPORATED
ABN 88 163 479 302
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30TH JUNE 2014

NOTE 7 INCOME AND EXPENDITURE STATEMENT

	2014	2013
	\$	\$
INCOME		
Operating Grants	568,245	494,405
Service Improvement Grant	2,000	43,453
Special Grant / Contribution	1,957	5,318
Admin Contributions	20,174	23,933
Donations, Fundraising & Other	7,673	7,998
Interest	9,061	6,314
Room Hire	9,066	10,921
Client Contributions	34,743	38,302
Bookkeeping Contributions	36,577	27,696
Total Income	689,496	658,340
EXPENSES		
Administration		
Admin. & Program Management	9,364	8,973
Accounting & Audit	4,100	3,950
Bank Charges	670	612
Bookkeeping	36,577	26,960
Equipment	1,908	6,835
Fees, Licences & Memberships	2,343	1,437
Insurance	12,569	18,406
Marketing & Promotion	3,123	4,539
Photocopying	4,089	4,520
Postage	551	969
Printing & Stationery	1,543	1,952
Repairs & Maintenance	700	1,532
Security	615	1,746
Telephone & Internet	4,298	6,277
	82,450	88,708
Employment Expenses		
Bus Driver	22,037	22,740
Provision for Annual & Sick Leave	(310)	10,031
Provision for Long Service Leave	7,326	9,382
Salaries & Wages	400,640	382,378
Staff Training & Amenities	840	904
Staff Travel	4,368	4,506
Superannuation	38,258	35,462
	473,159	465,403
Other Expenses		
Bus Hire	28,726	29,422
Catering	10,703	15,937
Contribution to Volunteer Fund	4,800	4,500
Gifts	1,608	2,354
Program Costs	6,234	11,748
Refreshments	3,647	6,593
Risk Management Fund	-	7,111
Room Hire	19,888	15,791
Sundry	3,263	652
Training Facilitator	9,093	3,529
Volunteer Expenses	7,770	6,377
	95,732	104,014
Total Expenses	651,341	658,125
Operating Surplus for the year	\$ 38,155	\$ 215



Detailed Statement -

Association Consolidated

		Association	Volunteers	Total
	Admin\programme contribution	-	-	0
	Bank Interest	2283	-	2283
	Bookeeping Contribution	-	-	0
	Other Income	-	-	0
	Client Contributions	-	341	341
	Contribution for Volunteers	-	5522	5522
	Donations	-	661	661
	Fundraising	-	35	35
	Membership Fees	31	-	31
	Non-recurrent Boost	-	-	0
	Operating grant indexation	-	-	0
	Operating Grants	-	-	0
	Special project - Contribution	-	-	0
	Room Hire	-	-	0
	Special Grant/Contribution	-	-	0
	Term deposit interest	5295	1483	6778
Income Total		<u>7609</u>	<u>8042</u>	<u>15651</u>
Expense	Staff/Volunteers Amenities	-	-	0
	Wages & Salaries	-	-	0
	Bus Driver	-	-	0
	Superannuation	-	-	0
	Staff Travel	-	-	0
	On Costs - AL\SL\LSL	-	-	0
	Admin & Program Management	-	-	0
	Marketing & Promotions	-	-	0
	Audit & Accounting Fees	-	-	0
	Bank Charges	670	-	670
	Bookkeeping/Adm Contribution	2953	-	2953
	Bus Hire	-	-	0
	Catering	70	621	691
	Contribution to volunteer fund	-	-	0
	Educational Resources	-	-	0
	Entertainment	-	-	0
	Meeting/Publicity	-	-	0
	Equipment	250	-	250
	Donations	-	-	0
	Gifts	-	224	224
	Insurance	-	-	0
	Knitting - expense	-	23	23
	Fundraising - expense	-	-	0
	Childcare Expenses	-	-	0
	Memberships, Subscr. & Fees	88	17	105
	Photocopies	270	6	277
	Postage	-	24	24
	Printing & Stationery	-	34	34
	Programme Costs	19	364	383
	Refreshments	83	217	300
	Repairs & Maintenance	-	91	91
	Room Hire	-	-	0
	Risk Management Fund	-	-	0
	Security expenses	-	-	0
	Telephone\internet	-	33	33
	Training/Facilitator	3273	120	3393
	Special event	-	-	0
	Translation, tyset & interpret	-	-	0
	Volunteer Expenses	-	48	48
	Volunteer Travel	-	-	0
Expense Total		<u>7676</u>	<u>1822</u>	<u>9498</u>
Brought Forward Jun 13		17925	9157	27082
Transfer from reserve		-	-	0
Transfer to reserve - programme cost		-	-	0
Transfer to reserve - asset reserve		-	-	0
Transfer to reserve - wages		-	-	0
Photocopier Leasing Liability		-	-	0
Acc. Funds Carried Forward		<u>17859</u>	<u>15376</u>	<u>33235</u>

Detailed Statement -

Home and Community Care Services

	Multi Service Outlet	SS Aged Daycare	Total
Admin\programme contribution	8941	-	8941
Bank Interest	-	-	0
Bookeeping Contribution	-	-	0
Other Income	-	-	0
Client Contributions	20105	10555	30660
Contribution for Volunteers	-	-	0
Donations	-	-	0
Fundraising	-	124	124
Membership Fees	-	-	0
Non-recurrent Boost	-	-	0
Operating grant indexation	-	-	0
Operating Grants	229297	95286	324583
Special project - Contribution	-	-	0
Room Hire	-	-	0
Special Grant/Contribution	-	-	0
Term deposit interest	-	-	0
Income Total	258343	105965	364308
Expense			
Staff/Volunteers Amenities	416	120	536
Wages & Salaries	160781	65198	225979
Bus Driver	20987	300	21287
Superannuation	16469	5900	22369
Staff Travel	1390	43	1433
On Costs - AL\SL\LSL	494	-63	431
Admin & Program Management	-	-	0
Marketing & Promotions	-206	-	-206
Audit & Accounting Fees	1942	838	2780
Bank Charges	-	-	0
Bookkeeping/Adm Contribution	15840	4272	20112
Bus Hire	14856	9899	24755
Catering	4972	3474	8445
Contribution to volunteer fund	3500	1300	4800
Educational Resources	-	-	0
Entertainment	-	-	0
Meeting/Publicity	-	-	0
Equipment	8	8	16
Donations	-	-	0
Gifts	1183	94	1277
Insurance	3962	3728	7690
Knitting - expense	-	-	0
Fundraising - expense	-	97	97
Childcare Expenses	-	-	0
Memberships, Subscr. & Fees	1022	395	1418
Photocopies	1692	659	2350
Postage	151	146	297
Printing & Stationery	515	340	855
Programme Costs	254	284	537
Refreshments	1673	281	1954
Repairs & Maintenance	256	219	474
Room Hire	7365	3965	11330
Risk Management Fund	3403	2161	5563
Security expenses	291	126	417
Telephone\internet	1758	1154	2912
Training/Facilitator	104	-	104
Special event	-	-	0
Translation, tyset & interpret	-	-	0
Volunteer Expenses	982	2100	3082
Volunteer Travel	926	50	976
Expense Total	266983	107087	374070
Brought Forward Jun 13	0	130	130
Transfer from reserve	18600	4492	23092
Transfer to reserve - programme cost	-1600	-700	-2300
Transfer to reserve - asset reserve	-	-	0
Transfer to reserve - wages	-6200	-1800	-8000
Photocopier Leasing Liability	-2160	-1000	-3160
Acc. Funds Carried Forward	0	0	0

Detailed Statement -

Settlement Grant Program

		DIAC Operating Grant	Mosiacs Project	African Refugees	Sports Project
	Admin\programme contribution	3619	-	-	-
	Bank Interest	-	-	-	-
	Bookeeping Contribution	-	-	-	-
	Other Income	-	-	-	-
	Client Contributions	2240	-	-	-
	Contribution for Volunteers	-	-	-	-
	Donations	100	-	-	-
	Fundraising	-	-	-	-
	Membership Fees	-	-	-	-
	Non-recurrent Boost	-	-	-	-
	Operating grant indexation	-	-	-	-
	Operating Grants	95697	-	-	-
	Special project - Contribution	-	-	-	-
	Room Hire	-	-	-	-
	Special Grant/Contribution	-	-	-	-
	Term deposit interest	-	-	-	-
Income Total		<u>101657</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expense	Staff/Volunteers Amenities	185	-	-	-
	Wages & Salaries	74458	-	-	-
	Bus Driver	-	-	-	-
	Superannuation	6754	-	-	-
	Staff Travel	1679	-	-	-
	On Costs - AL\SL\LSL	1087	-	-	-
	Admin & Program Management	-	-	-	-
	Marketing & Promotions	12	-	-	-
	Audit & Accounting Fees	815	-	-	-
	Bank Charges	-	-	-	-
	Bookkeeping/Adm Contribution	6756	-	-	-
	Bus Hire	469	-	185	1455
	Catering	57	-	455	-
	Contribution to volunteer fund	-	-	-	-
	Educational Resources	46	-	33	-
	Entertainment	-	-	-	-
	Meeting/Publicity	-	-	-	-
	Equipment	8	-	-	-
	Donations	70	-	-	-
	Gifts	41	-	-	-
	Insurance	2478	-	-	-
	Knitting - expense	-	-	-	-
	Fundraising - expense	-	-	-	-
	Childcare Expenses	-	-	-	-
	Memberships, Subscr. & Fees	486	-	-	-
	Photocopies	615	-	50	3
	Postage	56	-	-	-
	Printing & Stationery	295	-	68	-
	Programme Costs	204	-	62	1132
	Refreshments	360	-	98	401
	Repairs & Maintenance	27	-	-	-
	Room Hire	3304	-	597	1211
	Risk Management Fund	-	-	-	-
	Security expenses	122	-	-	-
	Telephone\internet	800	-	-	45
	Training/Facilitator	23	-	65	-
	Special event	-	-	-	-
	Translation, tyset & interpret	-	-	-	-
	Volunteer Expenses	441	722	1100	30
	Volunteer Travel	6	-	650	-
Expense Total		<u>101657</u>	<u>722</u>	<u>3362</u>	<u>4277</u>
Brought Forward Jun 13		0	722	5400	4277
Transfer from reserve		-	-	-	-
Transfer to reserve - programme cost		-	-	-	-
Transfer to reserve - asset reserve		-	-	-	-
Transfer to reserve - wages		-	-	-	-
Photocopier Leasing Liability		-	-	-	-
Acc. Funds Carried Forward		<u>0</u>	<u>0</u>	<u>2038</u>	<u>0</u>

Detailed Statement -

	Spanish hth & W Network	Homework/Club Grant	PAcce Program	Coptic Health	Art & Culture Network
Admin\programme contribution	-	-	-	-	-
Bank Interest	-	-	-	-	-
Bookeeping Contribution	-	-	-	-	-
Other Income	-	-	-	-	-
Client Contributions	-	-	-	-	-
Contribution for Volunteers	-	-	-	-	-
Donations	-	1000	-	-	-
Fundraising	-	-	-	-	-
Membership Fees	-	-	-	-	-
Non-recurrent Boost	-	-	-	-	-
Operating grant indexation	-	-	-	-	-
Operating Grants	9718	5000	10812	9940	5000
Special project - Contribution	-	-	-	-	-
Room Hire	-	-	-	-	-
Special Grant/Contribution	-	-	-	-	-
Term deposit interest	-	-	-	-	-
Income Total	9718	6000	10812	9940	5000
Expense					
Staff/Volunteers Amenities	-	-	-	-	-
Wages & Salaries	-	0	-	3470	-
Bus Driver	-	750	-	-	-
Superannuation	-	0	-	321	-
Staff Travel	-	0	-	-	-
On Costs - AL\SL\LSL	-	0	-	273	-
Admin & Program Management	-	-	1500	0	-
Marketing & Promotions	-	-	137	12	-
Audit & Accounting Fees	-	-	-	-	-
Bank Charges	-	-	-	-	-
Bookkeeping/Adm Contribution	-	-	-	-	-
Bus Hire	-	1133	594	-	-
Catering	-	-	227	200	-
Contribution to volunteer fund	-	-	-	-	-
Educational Resources	-	-	86	-	-
Entertainment	-	-	-	-	250
Meeting/Publicity	-	-	-	-	-
Equipment	-	-	-	-	-
Donations	-	-	-	-	-
Gifts	-	23	-	-	-
Insurance	-	-	-	-	-
Knitting - expense	-	-	-	-	-
Fundraising - expense	-	-	-	-	-
Childcare Expenses	-	-	-	-	-
Memberships, Subscr. & Fees	-	-	-	-	-
Photocopies	6	-	77	1	-
Postage	-	64	-	-	-
Printing & Stationery	6	-	-	8	-
Programme Costs	-	24	339	38	300
Refreshments	20	201	15	-	30
Repairs & Maintenance	-	-	-	-	-
Room Hire	1014	355	372	-	100
Risk Management Fund	-	-	-	-	-
Security expenses	-	-	-	-	-
Telephone\internet	-	-	26	-	-
Training/Facilitator	610	-	4662	-	-
Special event	-	-	-	-	-
Translation, tyset & interpret	-	-	825	-	-
Volunteer Expenses	100	25	77	-	350
Volunteer Travel	-	-	0	-	-
Expense Total	1756	2574	8938	4323	1030
Brought Forward Jun 13	0	0	0	0	0
Transfer from reserve	-	-	-	-	-
Transfer to reserve - programme cost	-	-	-1874	-	-
Transfer to reserve - asset reserve	-	-	-	-	-
Transfer to reserve - wages	-	-	-	-	-
Photocopier Leasing Liability	-	-	-	-	-
Acc. Funds Carried Forward	7962	3426	0	5617	3970

Detailed Statement -

	Everybody Comes Fm Swhere	Refugee Camp in School	Total
Admin\programme contribution	-	-	3619
Bank Interest	-	-	0
Bookeeping Contribution	-	-	0
Other Income	-	-	0
Client Contributions	-	-	2240
Contribution for Volunteers	-	-	0
Donations	-	-	1100
Fundraising	-	-	0
Membership Fees	-	-	0
Non-recurrent Boost	-	-	0
Operating grant indexation	-	-	0
Operating Grants	10000	19661	165828
Special project - Contribution	-	-	0
Room Hire	-	-	0
Special Grant/Contribution	-	-	0
Term deposit interest	-	-	0
Income Total	10000	19661	172788
Expense			
Staff/Volunteers Amenities	-	-	185
Wages & Salaries	-	4509	82437
Bus Driver	-	-	750
Superannuation	-	376	7451
Staff Travel	-	530	2209
On Costs - AL\SL\LSL	-	347	1707
Admin & Program Management	-	1000	2500
Marketing & Promotions	750	1360	2271
Audit & Accounting Fees	-	-	815
Bank Charges	-	-	0
Bookkeeping/Adm Contribution	-	-	6756
Bus Hire	-	136	3971
Catering	-	252	1191
Contribution to volunteer fund	-	-	0
Educational Resources	-	-	165
Entertainment	-	250	500
Meeting/Publicity	-	1058	1058
Equipment	-	1609	1617
Donations	-	-	70
Gifts	44	-	107
Insurance	-	-	2478
Knitting - expense	-	-	0
Fundraising - expense	-	-	0
Childcare Expenses	-	-	0
Memberships, Subscr. & Fees	-	-	486
Photocopies	67	245	1065
Postage	-	-	120
Printing & Stationery	15	69	461
Programme Costs	1800	1230	5130
Refreshments	-	252	1377
Repairs & Maintenance	-	-	27
Room Hire	-	520	7473
Risk Management Fund	-	-	0
Security expenses	-	-	122
Telephone\internet	-	45	917
Training/Facilitator	-	-	5360
Special event	-	-	0
Translation, tyset & interpret	-	-	825
Volunteer Expenses	-	100	2944
Volunteer Travel	-	-	656
Expense Total	2676	13889	145203
Brought Forward Jun 13	0	0	10398
Transfer from reserve	-	-	0
Transfer to reserve - programme cost	-	-	-1874
Transfer to reserve - asset reserve	-	-	0
Transfer to reserve - wages	-	-	0
Photocopier Leasing Liability	-	-	0
Acc. Funds Carried Forward	7324	5772	36110

Detailed Statement -

Community Development Service

		Community Development	Thriving As Single Parent	Empowering Volunteers
	Admin\programme contribution	7614	-	-
	Bank Interest	-	-	-
	Bookeeping Contribution	-	-	-
	Other Income	200	-	-
	Client Contributions	1502	-	-
	Contribution for Volunteers	-	-	-
	Donations	-	-	-
	Fundraising	-	-	-
	Membership Fees	-	-	-
	Non-recurrent Boost	-	-	-
	Operating grant indexation	-	-	-
	Operating Grants	51669	18443	-
	Special project - Contribution	1957	-	-
	Room Hire	-	-	-
	Special Grant/Contribution	2000	-	-
	Term deposit interest	-	-	-
Income Total		64942	18443	0
Expense	Staff/Volunteers Amenities	41	-	-
	Wages & Salaries	44227	2675	821
	Bus Driver	-	-	-
	Superannuation	4061	246	76
	Staff Travel	653	47	-
	On Costs - AL\SL\LSL	2601	169	-
	Admin & Program Management	-	-	6864
	Marketing & Promotions	-	-	-
	Audit & Accounting Fees	253	-	-
	Bank Charges	-	-	-
	Bookkeeping/Adm Contribution	6756	-	-
	Bus Hire	-	-	-
	Catering	-	375	-
	Contribution to volunteer fund	-	-	-
	Educational Resources	-	-	-
	Entertainment	-	-	-
	Meeting/Publicity	-	-	-
	Equipment	8	-	-
	Donations	-	-	-
	Gifts	-	-	-
	Insurance	1273	-	-
	Knitting - expense	-	-	-
	Fundraising - expense	-	-	-
	Childcare Expenses	-	65	-
	Memberships, Subscr. & Fees	167	-	-
	Photocopies	196	-	-
	Postage	-	41	-
	Printing & Stationery	73	-	-
	Programme Costs	-	169	-
	Refreshments	-	-	-
	Repairs & Maintenance	54	-	-
	Room Hire	948	136	-
	Risk Management Fund	-	-	-
	Security expenses	38	-	-
	Telephone\internet	219	-	-
	Training/Facilitator	-	-	-
	Special event	1519	-	-
	Translation, tyset & interpret	-	-	-
	Volunteer Expenses	-	-	-
	Volunteer Travel	-	-	-
Expense Total		63085	3923	7761
Brought Forward Jun 13		0	0	7761
Transfer from reserve		-	-	-
Transfer to reserve - programme cost		-	-	-
Transfer to reserve - asset reserve		-	-	-
Transfer to reserve - wages		-	-	-
Photocopier Leasing Liability		-	-	-
Acc. Funds Carried Forward		1858	14520	0

Detailed Statement -

Finance & Administration

	Finance & Admin	Total	Total for GCAIS
Admin\programme contribution	-	7614	20174
Bank Interest	-	0	2283
Bookkeeping Contribution	36577	36577	36577
Other Income	-	200	200
Client Contributions	-	1502	34743
Contribution for Volunteers	-	0	5522
Donations	-	0	1761
Fundraising	-	0	159
Membership Fees	-	0	31
Non-recurrent Boost	-	0	0
Operating grant indexation	-	0	0
Operating Grants	7721	77833	568245
Special project - Contribution	-	1957	1957
Room Hire	9066	9066	9066
Special Grant/Contribution	-	2000	2000
Term deposit interest	-	0	6778
Income Total	53364	136749	689496
Expense			
Staff/Volunteers Amenities	79	119	840
Wages & Salaries	44501	92225	400640
Bus Driver	-	0	22037
Superannuation	4054	8438	38258
Staff Travel	27	727	4368
On Costs - AL\SL\LSL	2108	4877	7015
Admin & Program Management	-	6864	9364
Marketing & Promotions	-	0	2065
Audit & Accounting Fees	253	505	4100
Bank Charges	-	0	670
Bookkeeping/Adm Contribution	-	6756	36577
Bus Hire	-	0	28726
Catering	-	375	10703
Contribution to volunteer fund	-	0	4800
Educational Resources	-	0	165
Entertainment	-	0	500
Meeting/Publicity	-	0	1058
Equipment	18	26	1908
Donations	-	0	70
Gifts	-	0	1608
Insurance	1128	2401	12569
Knitting - expense	-	0	23
Fundraising - expense	-	0	97
Childcare Expenses	-	65	65
Memberships, Subscr. & Fees	167	334	2343
Photocopies	200	397	4089
Postage	70	111	552
Printing & Stationery	121	193	1543
Programme Costs	15	183	6234
Refreshments	15	15	3647
Repairs & Maintenance	54	108	700
Room Hire	-	1084	19888
Risk Management Fund	-	0	5563
Security expenses	38	76	615
Telephone\internet	217	437	4298
Training/Facilitator	236	236	9093
Special event	-	1519	1519
Translation, tyset & interpret	-	0	825
Volunteer Expenses	64	64	6138
Volunteer Travel	-	0	1632
Expense Total	53364	128133	656904
Brought Forward Jun 13	0	7761	45372
Transfer from reserve	-	0	23092
Transfer to reserve - programme cost	-	0	-4174
Transfer to reserve - asset reserve	-	0	0
Transfer to reserve - wages	-	0	-8000
Photocopier Leasing Liability	-	0	-3160
Acc. Funds Carried Forward	0	16377	85722

Acknowledgements

COMMUNITY SPONSORS

Bunnings - Kirrawee
TEL: 85360600



COMMUNITY SPONSORS

Purple Patisserie TEL: 85448766



SESSIONAL ROOM HIRER

Sydney U3A Inc. (Australian History Group)
3Bridges Community Incorporated

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